

**SEVENTH ALL INDIA SCHOOL EDUCATION SURVEY**

**SCHOOL INFORMATION FORM-2 (SIF-2)**  
**(For Recognized Secondary and Higher Secondary School only )**

State/UT .....

District .....

Tahsil/Taluk .....

C.D. Block .....

Village/City/Town .....

Ward in Class I City .....

**(Write name and postal address of the school in the ENGLISH CAPITAL LETTERS)**

Name of the school \_\_\_\_\_

Postal Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Pin

## **School Information Form (SIF-2)**

This form seeks information about class-wise enrollment, teachers and other facilities as on **30<sup>th</sup> September 2002** from recognized secondary and higher secondary.

### ***1. School Category***

*School category will be determined as per state pattern on the basis of the highest class in a school.*

*For example ,in a state where classes I- V, VI-VIII, IX-X and XI – XII form primary, upper primary , secondary and higher secondary stages respectively , the category of the school will be decided as follows:-*

*A school having classes up to V will be termed as **Primary School**.*

*A school having classes highest class either VI, VII or VIII will be termed as **Upper Primary School**.*

*A school having highest class either IX or X will be termed as **Secondary School**.*

*A school having highest class either XI or XII will be termed as **Higher Secondary School**.*

### ***2. Management of School***

**Government:** *A Government school is that which runs by the State Government or*

*Central Government or Public Sector Undertaking or an Autonomous Organization completely financed by the Government.*

**Local Body:** *A local Body School is that which is run by Panchayati Raj and local body institution such as Zilla Parishad, Municipal Corporation, Municipal Committee, Notified Area Committee and Cantonment Board*

**Private Aided:** *A private Aided School is that which run by an individual or a private organization and receives grant from government or local body.*

**Private Unaided:** *A private Unaided School is that which is managed by an individual or a private organization and **does not** receive any grant either from government or local body.*

### **3. Type of School**

**Boy's School:** *Boy's school is that in which boys are admitted to all classes and admission of girls is restricted to some specific classes.*

**Girls' School:** *Girls' school is that in which girls are admitted to all classes and admission of boys is restricted to some specific classes.*

**Co-educational School:** *Co-educational school is that in which both boys and girls are admitted to all classes in the school.*

### **4. Ashram School**

*Ashram Schools are residential schools located in sparsely populated areas to provide functional and liberal education to tribal boys and girls on the educational pattern of Gurukuls with free boarding and lodging facilities.*

### **5. Mother Tongue**

*Mother Tongue is the language spoken by the mother to the child in childhood. If the mother died in the infancy, the language mainly spoken in the child's home will be the mother tongue.*

### **6. Medium of Instruction**

*Medium of instruction is the language through which subjects other than languages taught.*

### **7. Para- teachers**

*Para-teachers are those full-time teachers who are working on fixed amount appointed under the scheme of para-teachers.*

### **8. School Building**

**Pucca Building:** *A school building is to be treated as pucca if it has its walls and roof made of the following materials.*

**Wall Material-** *Burnt bricks , stones (duly packed with lime or cement) , cement concrete or timber , ply wood, artificial wood of synthetic material and PVC.*

**Roof Materials-** *Tiles , G.I./metal/asbestos sheets, concrete, bricks ,stone, timber plywood, artificial wood of synthetic material and PVC.*

**Partly Pucca Building:** *A school building is to be treated as partly pucca if it has its walls made of the above mentioned materials but roof is made of the materials other than those mentioned above such as bamboos, grass, thatch , etc.*

**Kuchcha Building:** School building, the walls and/or roof of which are made of material other than those mentioned above such as unburned bricks, bamboos, mud, grass, reeds thatch, loosely backed stones is to be treated as kuchcha building.

## **9. School Stage**

Combination of classes for different school stages differ from state to state. Various combination of classes of the school system constitute primary, upper primary, secondary & higher secondary stages.

Generally in most of the states classes I-IV/I-IV constitute **primary** stage; classes V- VII /VI- VII/VI-VIII constitute **upper primary** stage; classes VIII-X/IX-X constitute **secondary** stage; and classes XI-XII as **higher secondary** stage.

Some of the States and Union Territories have provision for junior colleges, independent Pre- University Classes (PUC), intermediate colleges and degrees colleges having the higher secondary classes. In this survey, these classes/colleges will be considered along with the higher secondary stage.

## **10. Section**

All students of a class are divided into groups for the convenience of teaching. Each group is called a Section. A class may have one or more than one Section. If there are more than one section in a class there are labelled as Section A, Section B, Section C and so on .

## **11. Disability**

Disability may be defined as “any restriction or lack of abilities to perform an activity in the manner or within the range considered normal for a human being”. Persons having any of the disabilities, namely, visual, communication (hearing and/or speech) and locomotor, will be considered physically disabled.

**Visual Impairment:** A person having no light perception, or having light perception but not able to count the fingers of a hand correctly (using the glasses if ordinarily used) from distance of 3 meters in good day light with both eyes open.

**Hearing Impairment:** A person, who can not hear at all, or could hear only loud sounds, or can hear only shouted words, or can hear only when the speaker is sitting in the front, or usually asking to repeat the words spoken or would like to see the face of the speaker.

**Orthopaedic (Locomotor) Disability:** Loss or lack of normal ability of an individual to move himself/herself and/or objects from one place to another.

***Intellectual Impairments (Mental Retardation):** A condition of arrested or incomplete development of mind of a person which is specially characterized by sub-normality of intelligence.*

***Multiple Impairment:** Children with more than one disability will be classified under Multiple Impairment category.*

## **LANGUAGE/SUBJECT CODE LIST**

### **A. Language code**

LANGUAGE	CODE	LANGUAGE	CODE	LANGUAGE	CODE
Angami	01	Kakbarak	17	Nicobaree	33
Ao	02	Kannada	18	Oriya	34
Arabic	03	Kashmiri	19	Oriya(lower)	35
Assamese	04	Khasi	20	Persian	36
Bengali	05	Konkani	21	Portuguese	37
Bhoti	06	Konyak	22	Punjabi	38
Bhutia	07	Laddakhi	23	Rajasthani	39
Bodhi	08	Lepcha	24	Sanskrit	40
Bodo	09	Limbo	25	Sema	41
Dogri	10	Lotha	26	Sindhi	42
English	11	Malayalam	27	Tamil	43
French	12	Manipuri	28	Telugu	44
Garo	13	Marathi	29	Tibetan	45
Gujarati	14	Maithili	30	Urdu	46
German	15	Mizo	31	Zeliang	47
Hindi	16	Nepali	32	Other language	48

### B. Subjects other than Languages

SUBJECT	CODE	SUBJECT	CODE
Accountancy	49	Home Science	61
Agriculture	50	Mathematics	62
Biology	51	Music	63
Bussiness Studies	52	Philosophy	64
Chemistry	53	Physical Education	65
Computer Science	54	Physics	66
Dance	55	Political Science	67
Economics	56	Psychology	68
Engineering Drawing	57	Russian	69
Fine Arts	58	Sociology	70
Geagraphy	59	Spanish	71
History	60	Not Covered Above	72

## School Information Form – 2

### Part A

*(To be filled by all recognized Secondary and Higher Secondary Schools/Intermediate Colleges/Junior Colleges /PUC only)*

1. (a) Area in which school is located

Rural (1)                      Urban (2)

(b) If the school is in urban area, is it located in slum area?

Yes (1)                      No (2)

2. Category of school

Secondary (1)

Higher Secondary/Intermediate/Junior colleges /PUC (2)

3. Management of School

Government (1)

Local Body (2)

Private Aided (3)

Private Unaided (4)

4. Type of school

Boys (1)

Girls (2)

Co-educational (3)

5. Is it an Ashram school ?

Yes (1)                      No (2)

6. Classes taught in the school (including permitted classes).

*(please do not include pre-primary classes, if any.)*

From class  To class

7. Are the majority of pupils taught through their mother tongue at each of the following stages?

*(if the school does not have a particular stage, then give response as 'Not Applicable' for that stage.)*

(a) Primary stage

Yes (1) No (2) Not Applicable (3)

(b) Upper Primary stage

Yes (1) No (2) Not Applicable (3)

8. Write **code** for language(s) (given on page 6) for medium /media of instruction at different school stages.

*(There can be more than one medium of instruction at each stage of education. Give codes for as many media as applicable (maximum 4) to your school situation.)*

Stage	Number of media of instruction	Medium/Media of instruction (write language code only)
1	2	3
Primary	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Upper Primary	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Secondary	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Higher Secondary	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

9. Write code for language (given on page 6) taught at the primary stage in your school.

    

10. write **code** for language (given on page 6) taught as first, second and third language at upper primary stage in your school.

*( Information is to be given for maximum of four combination, each having three languages being taught as first, second ,third language. Write languages codes as applicable to your school situation )*

(a) Upper Primary Stage

Language Combination	Code for language taught as		
	First language	Second language	Third language
Combination 1	<input type="text"/>	<input type="text"/>	<input type="text"/>
Combination 2	<input type="text"/>	<input type="text"/>	<input type="text"/>

Combination 3	<input type="text"/>	<input type="text"/>	<input type="text"/>
Combination 4	<input type="text"/>	<input type="text"/>	<input type="text"/>

(b) Secondary Stage

Language Combination	Code for language taught as		
	First language	Second language	Third language
Combination 1	<input type="text"/>	<input type="text"/>	<input type="text"/>
Combination 2	<input type="text"/>	<input type="text"/>	<input type="text"/>
Combination 3	<input type="text"/>	<input type="text"/>	<input type="text"/>
Combination 4	<input type="text"/>	<input type="text"/>	<input type="text"/>

11. (a) Majority of classes (including sections) are held in

- Pucca building (1)
- Partly Pucca building (2)
- Kuchcha building (3)
- Tent (4)
- Open space (5)

(b) Major portion of the school building is

- Owned (1)
- Rented (2)
- Rent-free (3)

12. (a) Total number of rooms in the school

\_\_\_\_\_

(b) Is there a separate room for the Headmaster/Principal?

- Yes (1)
- No (2)

- (c) Number of rooms used for teaching purposes  
(Excluding Headmaster's/Principal room, office room, Laboratories, library, Staff room, workshops, craft-room, etc.) \_\_\_\_\_
- (d) Number of additional classrooms required \_\_\_\_\_
- (e) Total covered area (in sq m) of the school building covering all the floors  
(Conversion: 1 sq ft = 1/10 sq m (approximately)) \_\_\_\_\_
- (f) Covered area (in sq m) used for teaching purposes \_\_\_\_\_

13. (a) Is drinking water facility available to students within school premises?

Yes (1) No (2)

(b) If 'Yes', which of the following sources of drinking water is/are available in the school.

(i) Tap Yes (1) No (2)

(ii) Hand Pump Yes (1) No (2)

(iii) Well Yes (1) No (2)

(iv) Pitcher/Bucket/Pot Yes (1) No (2)

(c) If 'Yes' to item 13 (b) (ii), is hand pump in working conditions? Yes (1) No (2)

14. (a) Does the school have urinal(s) within school premise  
Yes (1) No (2)

(b) If 'Yes', is there a separate urinal for girls?  
(If girls are not enrolled in any of the classes, give response as 'Not Applicable')

Yes (1) No (2) Not Applicant (3)

15. (a) Does the school have a lavatory(ies) within school premises?

Yes (1) No (2)

(b) If 'Yes', is there a separate lavatory for girls?  
(If girls are not enrolled in any of the classes, give response as 'Not Applicable')

Yes (1) No (2) Not Applicant (3)

16. Does the school have electric connection?

Yes (1) No (2)

17. Does the school management provide housing facility to women teachers?

Yes (1) No (2)

18. (a) Does the school have play ground facility?

Yes (1) No (2)

(b) If 'Yes' , is play ground facility

(i) exclusively for school? Yes (1) No (2)

(ii) in usable condition? Yes (1) No (2)

(iii) within school premises? Yes (1) No (2)

(c) If 'YES', to (a), give the area of playground (in Sq m)  
(Conversion: 1 Sq ft = 1/10 Sq m (*approximately*))

\_\_\_\_\_

19. (a) Does the school arrange for medical check-up for students annually?

Yes (1) No (2)

(b) Does the school arrange for vaccination / inoculation of students?

Yes (1) No (2)

20. Give information about blackboard, furniture for teachers and mats / furniture for students.

(Please check: Col. 5 + Col. 6 + Col.7 = Col.2)

Stage	Number Of sections	Number of usable blackboards	No. of sections having furniture for teachers	Number of sections		
				having <b>adequate</b> mats/ furniture for students	having <b>inadequate</b> mats/ furniture for students	<b>not having</b> mats/ furniture for students
1	2	3	4	5	6	7

Primary						
Upper primary						
Secondary						
Higher Secondary						

21. (a) give the number of teaching posts sanctioned (excluding Para- teachers and Part-time teachers) in your school as on 30<sup>th</sup> September 2002. \_\_\_\_\_

(b) Give the following information about the teaching staff employed in the school as on 30<sup>th</sup> September 2002.

*(Include those full-time teachers also who are on short leave. Teachers teaching at pre-primary stage. Honorary teachers and teachers appointed for a specified period should not be included.)*

Category	Number of teaching staff in position							
	Male				Female			
	All	SC	ST	OBC	ALL	SC	ST	OBC
1	2	3	4	5	6	7	8	9
Full Time teachers <i>(including the headmaster/ Principal but excluding Para- teachers</i>								
Headmaster/Principal								
Para-teachers								
Part-time teachers								

22. Give the number of full-time teachers (including the headmaster/ Principal but excluding Para-teachers ) in position according to qualifications, sex and stage at which teaching predominantly.

*(A teacher is to be classified according to the stage at which she/he is predominantly teaching i.e. the stage of education at which maximum time is devoted. If a teacher is teaching at more than one stage of education and devoting equal time at all the stages, then She/he is to be classified at the highest stage at which she/ he is teaching.)*

Qualification	Training Status	Number of full-time teachers(excluding para-teachers) predominantly teaching at								
		Primary Stage		Upper Primary Stage		Secondary Stage		Higher Secondary Stage		
		Male	Female	Male	Female	Male	Female	Male	Female	
1	2	3	4	5	6	7	8	9	10	
Below Secondary	Trained									
	Untrained									
Secondary or equivalent	Trained									
	Untrained									
Higher Secondary or equivalent	Trained									
	Untrained									
Graduate or equivalent	Trained									
	Untrained									
Post Graduate or equivalent	Trained									
	Untrained									
Any Other	Trained									
	Untrained									

Note : Trained includes **deemed trained** also.

23. (a) Give the number of para- teachers in position according to qualifications, sex and stage at which teaching predominantly .

*(A teacher is to be classified according to the stage at which she/he is predominantly teaching i.e. the stage of education at which maximum time is devoted. If a teacher is teaching at more than one stage of education and devoting equal time at all the stages, then She/he is to be classified at the highest stage at which she/ he is teaching.)*

Qualification	Number of para- teachers predominantly teaching at			
	Primary Stage		Upper Primary Stage	
	Male	Female	Male	Female
1	2	3	4	5
Below Secondary				
Secondary or equivalent				
Higher Secondary or equivalent				

Graduate or equivalent				
Post Graduate or equivalent				
Any Other				

(b). Give the number of para-teachers who have attended specifically designed training programme.

Stage at which predominantly teaching	Male	Female
1	2	3
Primary		
Upper Primary		

24. Give the number of teachers of your school who attended in-service training/refresher course (of not less than two weeks duration) during the years 2000-2001 and 2001 20002.

Stage at which Predominantly teaching	Number of teachers who attended in-service training/refresher course during the years			
	2000-2001		2001 20002	
	Male	Female	Male	Female
1	2	3	4	5
Primary				
Upper Primary				
Secondary				
Higher Secondary				

25. (a) Give stage-wise number of children with disabilities.

Stage	Sex	Number of Children with					
		Visual Impairment	Hearing Impairment	Orthopaedic (locomotor disability)	Intellectual Impairment (mental retardation)	Others	*Multiple Impairment
1		2	3	4	5	6	7
Primary	Boys						
	Girls						
Upper Primary	Boys						
	Girls						
Secondary	Boys						
	Girls						
Higher Secondary	Boys						
	Girls						

\*Children with more than one disability will be classified under Multiple Impairment category.

(b) Does the school have programme of Integrated Education for disabled Children (IEDC)?

Yes (1) No (2)

(c) If 'Yes', give the number of teachers who are trained in facilitating teaching children with disabilities. \_\_\_\_\_

26. (a) Does the school have pre-primary classes (including unrecognized ones) attached to it?

Yes (1) No (2)

(b) If 'Yes', give the following information.

(i) Number of children enrolled in pre-primary classes

Boys \_\_\_\_\_

Girls \_\_\_\_\_

(ii) Number of teachers teaching pre-primary classes

Male \_\_\_\_\_

Female \_\_\_\_\_

27. Give below the class-wise enrolment as on 30<sup>th</sup> September 2002.

Class	Total Enrolment		Enrolment of					
			Scheduled Castes (SC)		Scheduled Tribes (ST)		Educationally Backward Minority Community (Muslims)	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
1	2	3	4	5	6	7	8	9
I								
II								
III								
IV								
V								
VI								
VII								
VIII								
IX								
X								
XI								
XII								
Total								

28. Give information regarding incentive schemes other than Mid-Day Meal in the school for the academic year 2001-2002.

Sl. No.	Incentive Scheme	Whether available (write '1' for Yes and '2' for No)	If 'Yes', Number of students Getting benefit			
			ALL	Scheduled Castes (SC)	Scheduled Tribes (ST)	Educationally Backward Minority Community (Muslims)

			Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
1	2	3	4	5	6	7	8	9	10	11
1	Free Uniform									
2	Free Text Books									
3	Attendance Scholarship For Girls									
4	Any other									

29. If the school had the scheme of free textbooks in the year 2001-2002 as per Col.3, of item 28, were textbooks supplied to students

- within three months from beginning of session? (1)  
 between 3<sup>rd</sup> and 6<sup>th</sup> month from beginning of session? (2)  
 between 6<sup>th</sup> and 9<sup>th</sup> month from beginning of session? (3)

30. (a) Does the school have Mid- Day Meal scheme for primary stage children as on 30<sup>th</sup> September 2002?

(if primary stage does not exist in the school, give response as 'Not Applicable')

- Yes (1) No (2) Not Applicant (3)

(b) If 'Yes', in which form Mid-Day Meal is provided to students?

- Food-grain (1)  
 Pre-cooked food (2)  
 (Bread, Biscuits, Roasted Grams, etc.)  
 Cooked meal (3)

(c) If cooked meal is served to students i.e. response code '3' is written in the box provided against item 30(b), give following information.

(i) Whether all the children studying in primary classes are given cooked meal? Yes (1) No (2)

(ii) Whether cooked meal is being provided on all the working days during the current session 2002-2003? Yes (1) No (2)

31. (a) does the school have pre-vocational course(s) at the secondary stage?

Yes (1) No (2)

(b) If 'Yes', give the number of teachers and total enrolment in the pre-vocational course(s).

(i) Number of Teachers

Male

\_\_\_\_\_

Female

\_\_\_\_\_

(ii) Total Enrolment

Boys

\_\_\_\_\_

Girls

\_\_\_\_\_

32. Number of teachers exclusively for physical education / physical training/yoga/other similar activities.

\_\_\_\_\_

33. (a) Does the school have a library?

Yes (1) No (2)

(b) If 'Yes', mention the number of books in the library

\_\_\_\_\_

(c) If 'Yes' to 33(a), does the school have librarian?

Yes (1) No (2)

(d) If 'Yes' to 33(c), whether she/he is a

Full-time trained librarian (1)

Full-time untrained librarian (2)

Part-time trained librarian (3)

Part-time untrained librarian (4)

34. Furnish the following information about non-teaching staff employed in the school as on 30<sup>th</sup> September 2002.

(i) Number of Library/Laboratory Attendants \_\_\_\_\_

(ii) Number of Laboratory Assistants \_\_\_\_\_

(iii) Number of clerical staff including Head Clerk /Supdt. \_\_\_\_\_

(iv) Number of Peons/Chowkidars/Safaialas/Ayahs \_\_\_\_\_

35. (a) Does the school provide educational and vocational guidance & counselling to students?

Yes (1) No (2)

(b) If 'Yes', does the school provide services of a

(i) Trained Guidance Counsellor? Yes (1) No (2)

(ii) Teacher Counsellor? Yes (1) No (2)

(iii) Career Master? Yes (1) No (2)

36. (a) Does the school have laboratory facilities for teaching Science at the **secondary stage**? Yes (1) No (2)

(b) If 'Yes', is it adequate? Yes (1) No (2)

37. (a) Does the school provide computer education at the secondary stage?

Yes (1) No (2)

(b) If Yes, does the school have adequate number of computers?

Yes (1) No (2)

**PART B**

***(To be filled by Higher secondary Schools/Intermediate Colleges/Junior Colleges/PUC only)***

38. Give below subject-wise enrolment in **academic stream**.

*(Codes to be given under Col. 3 are to be taken from subject code list given on page 6.)*

Sl. No	Subject/ Language	Code	Whether qualified teacher is available (write '1' for Yes and '2' For No)	Enrolment in			
				Class XI		Class XII	
				Boys	Girls	Boys	Girls
1	2	3	4	5	6	7	8
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							

39. (a) Does the school have vocational stream/course(s)?

Yes (1)      No (2)

(b) If 'Yes', give total enrolment in vocational stream/course(s).

Class	Enrolment
-------	-----------

	Boys	Girls	Total
1	2	3	4
XI			
XII			

(c) If 'Yes' to 39 (a), give the number of teachers for vocational stream/ course(s).

Male \_\_\_\_\_

Female \_\_\_\_\_

40. Give the following information about laboratory facility for different subjects at the higher secondary stage?.

(if a subject is not taught in the school, give response 'Not Applicable' in Col. 3 against that subject.)

Sl. No.	Subject	Whether laboratory facility available (Write '1' for Yes and '2' for No and '3' for Not Applicable)	If 'Yes' in Col.3, whether it is adequate (Write '1' for Yes and '2' for No)
1	2	3	4
1	Physics		
2	Chemistry		
3	Biology		
4	Computer Science		
5	Home Science		
6	Geography		

Dated : \_\_\_\_\_

Signature of Headmaster/Principal  
With seal

### Manual Scrutiny

#### Block/Town Level

Signature \_\_\_\_\_

Date of Scrutiny \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

#### District Level

Date of Scrutiny \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

## INFORMATION FOR FLASH STATISTICS

State/UT \_\_\_\_\_   District \_\_\_\_\_

Tahsil / Taluk \_\_\_\_\_

C.D. Block \_\_\_\_\_

Village/ City/Town \_\_\_\_\_

Ward in Class I City \_\_\_\_\_

Name of the School \_\_\_\_\_

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1. Area : Rural (1) Urban (2)

2. School Category : Primary (1) Upper Primary (2)

3. School building : Pucca (1) Partly Pucca (2) Kuchcha (3)  
Tent (4) Open Space (5)

4. (a) Number of full-time teachers in the School : Male \_\_\_\_\_ Female \_\_\_\_\_  
(Including Head teachers /Headmaster but excluding Para-teachers)

(b) Number of Para-teachers : Male \_\_\_\_\_ Female \_\_\_\_\_

(c) Number of Part-time teachers : Male \_\_\_\_\_ Female \_\_\_\_\_

### 5. Enrolment

Sex	Enrolment in Class												
	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	Total
1	2	3	4	5	6	7	8	9	10	11	12	13	14
Boys													
Girls													
Total													

Source : Item 1; Item 2; Item 11; Item 21(b) –Col.2 and Col 6; Item 27 –Col.2 and Col.3.

Date \_\_\_\_\_

Signature of Headmaster/Principal  
With seal

**Manual Scrutiny**

**Block/Town Level**

\_\_\_\_\_

Date of Scrutiny \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature

Name

Designation